**CAITLYN BLAIR**

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**Summary**

A passionately aspiring public relations professional and journalist with experience in both  
fields. A published writer and diligent worker with a background in fashion and a strong  
history of consistently meeting customers' needs.

**Highlights**

Clerical and retail knowledge Visually creative  
Laidback yet positive attitude Passionate about art and fashion  
Organized and sufficient Innovative  
Highly personable

**Accomplishments**

Won "Outstanding Associate" Award for work on the public relations firm for the Athens  
Conservancy.

Named "Super-Staffer" at Coney Island Amusement Park for excellent customer service.

**Experience**

**Writer** Feb 2015  
**Unwritten**  
Frequent creative contributor for a blogging site titled *Unwritten,* which is mainly directed  
toward college students. Portfolio of work can be found at: http://readunwritten.com  
/author/caitlynvblair.

**Public Relations Account Associate** Aug 2014  
**Athens Conservancy** - Athens, OH  
Work on web design, run social media accounts, write press releases, promote events,  
interact with and generally promote client.

**Active Member** Aug 2014  
**Public Relations Student Society of America** - Athens, OH  
A professional networking club to learn from professionals about the world of public relations.

**Personal Assistant** Aug 2014 to Jan 2015  
**Jack Neal Floral** - Athens, OH  
Worked for a florist called Jack Neal Floral. Organized invoices, interacted with and served customers, designed flower arrangements, cleaned up shop.

**Education**

**E.W. Scripps School of Journalism**

**Ohio University –** Athens, OH

**Saint Ursula Academy – Class of 2014**